MREM Proven Process

PROPERTY ONBOARDING

- Upload All Information To PM Software
- Market Analysis Of Current Rent Roll
- Detailed Property Info Checklist
- Safety Inspections

Leasing

- -Marketing units across multiple platforms
- -Tenant Screening
- -Lease preparation
- -Move-In Inspection

Rent Collections

- -Daily status updates and follow up from collections manager
- -Online payments integrated with PM software
- -Eviction management

Move-Outs

- -Move-Out inspections
- -Security Deposit dispositions
- -Prompt cleaning and repairs to make rent ready

Maintenance

- -24/7 Availability
- -In house technicians
- -Network of reliable vendors
- -All work documented in PM Software

PROPERTY MANAGEMENT

Monthly Reporting

- -Owner Statement
- -Delinquency
- -Bill attachments
- -Service Issues
- -Owner Web Portal

Accounting

- -Bill payments
- -Bank reconciliations
- -Monthly financial reporting
- -Year end tax preparation

Tenant Management

- -All calls, emails, text messages recorded in PM software
- -Lease enforcement and documentation of violations

-Tenant Web Portal

SALE OF PROPERTY

- -In House experienced licensed brokers
- -Detailed reporting and recordkeeping to achieve maximum value for the property